



REQUEST FOR PROPOSALS

The Puerto Rico Department of Education invites qualified business organizations to submit proposals in response to the following Request for Proposals:

RFP Name: Pro Management Office
RFP Number: PRDE(ER)-2020-01
RFP Issue Date: December 4, 2020

The Puerto Rico Department of Education (PRDE) is seeking proposals to provide program management services in relation to its disaster recovery efforts. The scope of the services will include, but is not limited to, project management, development and implementation of administrative controls and the coordination with stake holders. In addition, it is to include damage assessments, cost estimating, FEMA and HUD grant applications and management, FEMA and HUD reimbursements, procurement and management of necessary professional services including all construction and restoration services. The scope also includes the closeout of contracts, FEMA/HUD Interested parties must download copies of the Request for Proposals and associated forms. The materials are posted on the following websites: www.de.pr.gov and www.pr.gov.

Proponents will be evaluated based on the following elements:

Criteria	Points
A. Qualifications and Experience	30
B. Approach and Methodology	25
C. Compliance with all Applicable Federal and Puerto Rico Regulations	20
D. Integration of Local Parties	10
E. Strength of HUD Section 3 Plan to include S/W/MBE	10
F. Electronic Platform Capabilities	10
G. Cost Proposal	20
Total	125

Eligio Hernández Pérez
Secretary of Education

PRDE encourages the participation of small businesses, disadvantaged business entities, minority owned firms and women business enterprises (MWBES) to participate in this proposal. All vendors contracting with LPPS for this project are likewise encouraged to use MWBES as part of their proposals to provide services and materials for this project. This project is being funded either partially or wholly with FEMA Public Assistance funds or HUD CDBG funds and is thus subject to certain federal rules and regulations including but not limited to environment/historical issues, grant reporting, and labor law requirements.

