

January 21, 2021

RFP

PRDE(ER)-2020-01

ADDENDA NO. 6

PRDE hereby issues Addenda No. 6 to RFP PRDE(ER)-2020-01 in response to request submitted by a proposer.

1. Submission date of proposals should be extended three (3) weeks.

Answer: No. PRDE has determined that it is not in the best interests of its reconstruction program to delay the submittal of proposals date.

2. The RFP states, "Proposals (including any attachments or appendixes but excluding REQUIRED appendixes) should not exceed 50 one sided pages." However, APPENDIX III: PROPOSAL FORMAT on page 54 of the RFP states, "Two-sided copying and the use of recycled paper are strongly encouraged. Please clarify if proposals should be submitted using single- or double-sided printing.

Answer: PRDE prefers single side printing.

3. Are Proposers permitted to include graphical elements (such as maps) on 11 in. by 7 in. sized paper?

Answer: Yes.

4. The RFP states, "Proposer shall provide an account manager as a single point of contact for all issues and reporting under the contract. Proposer shall also provide reporting tools related to the PRDE's purchasing of services from the Proposer." Can the Department clarify if this individual should be a contracting point of contact or project manager contact?

Answer: Although PRDE would prefer a project manager contact, PRDE will consider a contracting point of contact if proposer explains why that would be more efficient and/or convenient for both parties.

5. Is the Acknowledgement of Receipt of Addenda Form exempt from the 50-page maximum page count?

Answer: Yes

6. The RFP No. PRDE(ER)-2020-01 requires the inclusion of a Project Plan and Deployment Schedule in Tab 16. It is our understanding that Tab 16 is included in the page count of the 50 maximum pages. There are several graphics that need to be included as part of the information to be provided in that Tab, but they will have to be reduced due to the page limit constraint. We respectfully request the exclusion of Tab 16 from the count or at least the Graphics that constitute the Deployment Schedule to allow for better visualization and understanding of the information presented.

Answer: Even though the Project Plan and Deployment Schedule is not indicated as “Mandatory” on the table on Appendix IV, it is a mandatory document as per Part VII (Proposal Format and Submittal Requirements), Section 3 (Proposal Submittals), Paragraph P, Tab 16 (Project Plan and Deployment Schedule (Mandatory) on page 42 of the RFP. Therefore, Tab 16 does not count for the 50 maximum pages. We apologize for the confusion.

7. NOTE TO ALL PROPOSERS: PLEASE REMEMBER THAT IT IS PROPOSER'S RESPONSIBILITY TO FOLLOW UP WITH ITS REFERENCES TO ENSURE TIMELY RECEIPT OF ALL QUESTIONNAIRES. PROPOSERS MAY CONTACT PRDE PRIOR TO THE RFP CLOSING DATE TO VERIFY RECEIPT OF REFERENCES.