## FORM 7: SERVICE PROVIDER INVOICING AGREEMENT

**PROPOSER COMPANY NAME: SPIN** *(If Available)***:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, am the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the Company named above, and as such, am authorized to make the following agreements on behalf of the Company:

1. The Company agrees to use the Service Provider Invoice (SPI) method to bill for WIFI hotspots and monthly internet service provided to participants approved by the Puerto Rico Department of Education (“DEPR” or the “Department”) in connection with the Department’s ECF Program.
2. The Company agrees to submit all Form 474 SPI invoices to DEPR for review and approval before filing with USAC.
3. The Company agrees to begin invoicing USAC withing 60 days of the date of the Funding Commitment Decision Letter and receipt of the Notice to Proceed from the Department.
4. The Company agrees to immediately terminate Internet service for all WIFI hotspots reported as lost, stolen or not working and stop billing USAC for services for said devices.
5. The Company agrees to complete its registration with System for Awards Management (SAM.gov) prior to distributing WIFI hotspots to Department participants, as required by the federal government for invoice processing.
6. The Company agrees to retain a monthly inventory report including all information set forth as required in the RFQ and any agreement entered into by the Department and the Company.
7. The Company agrees to retain all communications and documentations prepared in connection with the DEPR ECF Program, including filed Form 474 invoices and the inventory report for 10 years.

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Signature of Company Authorized Official

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Title of Company Authorized Official

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Name of Company Authorized Official Date